The Michael E. DeBakey VA Medical Center, Houston, TX and Baylor College of Medicine are seeking qualified applicants for the position of **Research Assistant/Health Science Specialist**, VA Health Services Research and Development (HSR&D) Center for Innovations (COIN) in Quality, Effectiveness and Safety (IQuESt).

**JOB SUMMARY:**

Join a collaborative multi-disciplinary team using VA data to support a learning health care system. Responsible for coordinating day to day activities of health services research protocols. Arranges, conducts and analyzes interviews with project stakeholders. Conducts qualitative analysis. Contributes to the writing of grants and academic manuscripts. Supports data cleaning activities as needed.

**ESSENTIAL FUNCTIONS AND DUTIES**

- Conducts literature reviews for grants and academic manuscripts
- Helps write grants and academic manuscripts in collaboration with Principal Investigator and other team members
- Organize and maintain regulatory documentations
- Recruit study subjects (for the current project, these include VA staff at multiple levels of the organization, from inpatient units to national leaders)
- Collect and document study data in computerized databases
- Maintain records of study subjects
- Schedule subjects for interviews
- Correspond with study subjects and relevant stakeholders
- Conduct interviews of study subjects in-person and by phone
- Analyzes key informant and usability interviews
- Performs other job-related duties as assigned

BCM and the Michael E. DeBakey VA Medical Center are Affirmative Action/Equal Opportunity/Equal Access Employers.
Please send Resume and letter of interest to:
Edward Pomer @ edward.pomer@va.gov
Personnel Manager, HSR&D, Center of Innovation (COIN) in Quality, Effectiveness and Safety
Michael E. DeBakey VA Medical Center, HSR&D (152)
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